

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES**

June 20, 2024

7:09 p.m.

A. Call to Order

Mr. Reaves called the meeting to order at 7:09 p.m.

B. Open Public Meeting Notice

In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On May 17, 2024, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and all subscribers, and filed with the Township Clerk.

Notice of the Special Meeting, no action to be taken in Executive Session, on Tuesday, June 11, 2024 of the Board of Education of the Township of Bedminster was provided in the following manner: On June 5, 2024, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, and was published in The Courier News and The Star Ledger and all subscribers, and filed with the Township Clerk.

C. Pledge of Allegiance

Mr. Reaves led the Pledge of Allegiance.

D. Roll Call

Yes	Ms. Anderson	Yes	Ms. Nathans	Yes	Ms. Stevinson
Yes	Ms. Biedron	Yes	Mr. Reaves	Yes	Mr. Wickizer
Yes	Ms. Gomez	Yes	Ms. Segal		

E. Executive Session – 6:46 p.m.

BE IT RESOLVED that the Bedminster Township Board of Education shall meet in closed session to discuss item(s) b, g, h below which falls within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A.10:4-12b. Matters rendered confidential by Federal Law, State Law, or Court Rule:

- a. Individual privacy
- b. Collective bargaining agreements
- c. Purchase or lease of real property if public interest could be adversely affected
- d. Investment of public funds if public interest could be adversely affected
- e. Tactics or techniques utilized in protecting public safety and property
- f. Pending or anticipated litigation
- g. Attorney - client privilege
- h. Personnel - employment matters affecting a specific prospective or current employee

Open Public Meeting @ 7:09 p.m.

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F. Superintendent’s Report

- Enrollment
- Grade 8 Promotion June 17th - Congrats Class of 2024: Lucas F - Valedictorian and Kya P- Salutatorian
- Thank you - BoE Vice President, Gaby Gomez for representing the BoE
- Thank you - Our sponsors, custodial crew, and office staff
- Congratulations Mrs. Kelly named "Member of Year" at 2024 SC Education Assoc. Awards Night
- Thank you - DPW - transported equipment no longer used to a local church
- Thank you - Heather & Jackie from Gracie & Harrigan - donating time with our Green Team in the detention basin 5/23, donated a crabapple tree to plant, educating on sustainability and trimming invasives
- Revisions P&P section solely due to them reading 2023-2024 and not 2024-2025 school year
- Retreat outcomes: will be compiled after tonight for approval for 2024-2025 school year
- July BoE meeting: July 18th, 7:00 pm, no August BoE meeting
- No longer spring parent-teacher conferences based on BEA's tentative agreement with BoE
- School calendars are updated for 2024-2025 & 2025-2026, on BTS website
- Have a safe and relaxing summer

Business Administrator’s Report

- None

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

- None

H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- May 14, 2024 Executive Session Minutes
- May 14, 2024 Regular Meeting Minutes

Motion to approve **Items H.** moved by Mr. Reaves, seconded by Ms. Gomez

Yes	Ms. Anderson	Abstain	Ms. Nathans	Yes	Ms. Stevinson
Abstain	Ms. Biedron	Yes	Mr. Reaves	Yes	Mr. Wickizer
Yes	Ms. Gomez	Yes	Ms. Segal		

I. Task Groups

- Negotiations Committee - Jeff Reaves
 - Administrative contracts
- Somerset Hills School District - Sarah Nathans
 - Graduation
 - Staffing changes and Board certification

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- Technology Representative - Gabriel Wickizer
 - None
- Security/Safety Ad Hoc Representative - Suzie Stevinson
 - None
- Child Care - Sarah Nathans
 - Before and After Care Services Contract awarded to Somerset Hills YMCA

Delegate/Representative Appointments

- New Jersey School Boards Association - Christy Biedron
 - BoE member, Christy Biedron will be resigning from the board
 - Certified board and board members
- PTO - Gabriel Wickizer and Gaby Gomez
 - Math criteria was presented to parents

J. BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Settlement Transportation Agreement

J.1 to provide reimbursement to the parents of student #319138 in accordance with the settlement agreement dated May 21, 2024.

Technology

J.2 rescind the following purchase for the 2024-2025 school year:

Vendor	Total	Product/Description
Computer Systems & Methods	\$5,987.24	Lenovo Chromebooks for students

J.3 the following technology purchases for the 2024-2025 school year:

Vendor	Total	Product/Description
Computer Systems & Methods	\$5,926.20	Lenovo Chromebooks for students
Frontline Education	\$30,0331.17	Frontline IEP Direct, Aesop, Applitrack and Teacher Evaluation
ReThink	\$4,718.00	Rethink products and services
SoftNetworks	\$1,805.00	Computer repairs

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Student Services

J.4 approves the following out of district placements for the 2024-2025 school year:

Student #315919	The Center School	\$82,985.40
Student #319138	The Center School	\$92,206.00
Student #289353	The Hunterdon Preparatory School	\$73,657.50
Student #259746	The Hunterdon Preparatory School	\$63,135.00
Student #301360	The Midland School	\$120,756.00
Student #315921	Newmark High School, Inc.	\$69,375.60

J.5 an agreement with Lake Drive Program, Mountain Lakes, NJ for the 2024-2025 school year, to provide Teacher of the Deaf consultation up to four times a year for student #329614 at the rate of \$180.00 per 50 minute session.

J.6 Paraprofessional service for student #319144 while attending an after school club for a total of \$204.60 payable to Somerset Hills School District.

Home Instruction Summer 2024

J.7 Speech Advancement, LLC to provide two 1 hour sessions per week of speech and language services for student #289584 at the rate of \$165.00 per hour session during the summer of 2024.

Language Instruction Educational Program (LIEP) Three-Year Plan

J.8 the submitted 2024-2027 Language Instruction Educational Program (LIEP) Three-Year Plan.

NJ CAP Grant Application

J.9 the NJ Child Assault Prevention Grant Application for the K-8 CAP's Bullying Prevention Program for the 2024-2025 school year.

Revised Memorandum of Agreement with Law Enforcement

J.10 the following resolution:

BE IT RESOLVED, that the Bedminster Township Board of Education hereby approves the Uniform State Memorandum of Agreement Between Education and Law Enforcement Regarding Police Access to School District Security Cameras.

Statement of Assurance (SOA) Lead in School Drinking Water

J.11 the submission of the Statement of Assurance (SOA) for Testing and Reporting of Lead in School Drinking Water for the 2023-2024 school year.

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Lacrosse Assigning Fee 2023-2024

J.12 the following:

Sport	Assignor	Rate
Lacrosse	Jack Lally Assigning; Lebanon, NJ	\$70.00

Contracts

J.13 the following:

Pursuant to PL 2015, Chapter 47, the Bedminster Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey State Title 18A:18. *et sec*, New Jersey Administrative Code Title 6A:23, and Federal Uniform Administrative Requirements 2CFR, Part 200. The specific terms of each of these contracts will be detailed in the resolution as the board takes official action.

- Barker Bus Company
- Bedminster Administrators, administrative salary and benefits
- Bedminster Building & Grounds and Custodial Staff, plant salary and benefits
- Bedminster Education Association, teacher salary and benefits
- Blick Art Materials
- Brookaire Co.
- CDK Systems, Inc.
- CESCO, Inc, elevator services
- Confires
- Corporate Security Force
- Educational Services Commission of New Jersey
- Educational Data Services, Inc.
- Educational Services Commission of Morris County
- E-Rate Partners, LLC
- Fire Security Technologies
- Frontline Education
- Genesis
- Gopher
- Grainger
- Hunterdon County ESC, non-public service and teacher assistants
- Hunterdon Preparatory School
- IXL
- Jay Hill Repairs
- James Anthony, Residency Investigator
- Jersey Irish Medical LLC d/b/a AFC Urgent Care
- Lake Drive Program, itinerant services
- Long Hill Board of Education
- Matheny Medical & Educational Center, student services

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- Maschio Food Services, cafeteria services
- Miller and Chitty
- Newsela
- Payschools
- PBG Networks, networking services
- Pediatric Workshop, student services
- PKF O'Connor Davies Accountants and Advisors
- Reliable Fire Protection
- ReThink Ed
- RFP Solutions, Inc, telecommunication services
- Russell Reid Inc.
- Scholastic Subscriptions
- SchoolMessenger subscription
- School Specialty
- Somerset County ESC, transportation services
- Somerset County Vocational & Technical Schools, student services
- Somerset Hills SD, student services
- Somerset Hills YMCA, before and after care
- Speech Advancement, LLC
- Swing Education, Inc.
- TBS Controls, LLC
- Teacher's Discovery
- The Center School, student services
- The Midland School, student services
- Therapeutic Intervention, student services
- Thrive Alliance
- Township of Bedminster
- Trane
- TruGreen Commercial
- Waste Management
- W. B. Mason
- York Fence Co.
- Zaner-Bloser

Business Contracts/Agreements

- J.14 designate the Business Administrator/Board Secretary as the person responsible for any and all Board of Education investments; and
Be It Further Resolved, that the Business Administrator/Board Secretary be authorized to make wire transfers amongst the board accounts as may be necessary.

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Official Publications

- J.15 **RESOLVED** that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, designate the Bernardsville News as the official publication for all notices and,
Be It Further Resolved, that The Courier News or The Star Ledger be designated to receive official notices as required by law for the 2024-2025 school year.

Appointment of Officers

- J.16 appoint the following officers beginning July 1, 2024:

Eulalia Gillis, Interim Business Administrator	Board Secretary, Custodian of Records, Health and Safety Officer, Public Agency Compliance Officer, Investment Officer
Jennifer Giordano, Superintendent	ESEA Coordinator
Alicia Schauer	Treasurer of School Monies
Edward Billings, B&G Supervisor	Right To Know Coordinator, Integrated Pest Management Coordinator, Chemical Hygiene Officer, Indoor Air Quality Coordinator
Corby Swan, Principal, Elementary School	School Improvement Plan (ScIP), School Safety Specialist, Affirmative Action Officer, Behavioral Threat Assessment and Management, I&RS Coordinator
Elizabeth Omegna, Principal, Middle School	Attendance Officer, District Testing Coordinator, Anti-Bullying Coordinator (ABC)
Gina Infante, School Counselor	School Safety Climate Team, Anti-bullying Specialist (ABS)
Krista Deckhut, School Counselor	Anti-bullying Specialist (ABS)

Superintendent Right of Appointment

- J.17 authorizes the Superintendent the Right of Appointment between Board meetings for personnel for the 2024-2025 school year.

Implementation of 2024-2025 Budget and Chart of Accounts

- J.18 implement the 2024-2025 Budget and Chart of Accounts pursuant to local policies and State regulations and laws.

Authorized Depositories

- J.19 designate the Peapack/Gladstone Bank and New Jersey Asset and Rebate Management Program (NJ/ARM) as the official depository for the 2024-2025 school year.

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Parent Organizations

J.20 acknowledge the Bedminster Township Parent Teacher Organization and the Bedminster Township Special Education Parent Advisory Group for the 2024-2025 school year.

New Jersey School Boards Association Membership

J.21 RESOLVED, that the Bedminster Township Board of Education, approve the annual membership in the New Jersey School Boards Association for the 2024-2025 school year.

NJASA Legal Research Publications

J.22 renewal of NJASA Legal Research Publications for 2024-2025.

Professional Services Contract Awards

J.23 the following resolution:

WHEREAS, the Bedminster Township Board of Education is in need of auditing, medical, legal, architectural and engineering services, and

WHEREAS, N.J.S.A 18A:18A-5a (1) and Chapter 440 of the laws of 1999 specifically exempt professional services contracts from competitive bids; and

WHEREAS, after determining that the following professionals' best meet the needs of the Bedminster Township School District; and

NOW, THEREFORE BE IT RESOLVED, that the Interim Board Secretary is authorized to execute contracts for the following professional services for the 2024-2025 school year:

Provider	Service
Busch Law Group, LLC	General Legal
Scarinci & Hollenbeck, LLC	Special Education Legal
Nisivoccia, LLC	Auditor
Environmental Remediation & Management, Inc.	Right To Know
Parette, Somjen Architects, LLC	Architect/Engineer of Record
Green Brook Family Medicine	School Physician
Brown & Brown Benefit Advisors, Inc.	Benefits Broker of Record
Meeker Sharkey & Hurley	Insurance Broker of Record
Educators Insurance Services	Disability Insurance

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Before & After Care Services Contract Award

- J.24 awards the RFP for Before & After Care Services RFP #2024-2025-001, opened on May 2, 2024, to Somerset Hills YMCA, for the 2024-2025 school year, pursuant to the terms of Somerset Hills YMCA response to the RFP as set forth herein.

Payroll Services

- J.25 the agreement for payroll services with R&L Data Centers, Bloomsbury, NJ, beginning July 1, 2024 through June 30, 2025, at no cost to the district.

Cooperative Purchasing

- J.26 the Cooperative Pricing Resolution/Agreement for participation in cooperative purchasing services with the Educational Services Commission of New Jersey for the 2024-2025 school year.
WHEREAS, the Bedminster Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and
WHEREAS, the Bedminster Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and
WHEREAS, the Bedminster Township Board of Education, intends to enter into contracts with the New Jersey State Contract Vendors through this resolution and properly execute contracts, which shall be subject to all the conditions applicable to the current State contracts;
NOW, THEREFORE BE IT RESOLVED, that the Bedminster Township Board of Education authorize the Qualified Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors for the 2024-2025 school year pursuant to all conditions of the individual State contracts; and
BE IT RESOLVED FURTHER, that the Bedminster Township Board of Education School Business Administrator, shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and
BE IT FURTHER RESOLVED, that the duration of the contracts between the Bedminster Township Board of Education and the Referenced State Contract Vendors shall be from July 1, 2024 to June 30, 2025.

2024-2025 SCESC Joint Transportation

- J.27 the following resolution:
WHEREAS, the Bedminster Township School District desires to transport special education, non-public, public and vocational school students to specific destinations for the 2024-2025 school year;
and
WHEREAS, the Somerset County Educational Services Commission, hereinafter referred to as the SCESC, offers coordinated transportation services; and
WHEREAS, the SCESC will organize and schedule routes to achieve the maximum cost-effectiveness;
NOW, THEREFORE, BE IT RESOLVED, that it is agreed that in consideration of prorated contract costs, plus an administration fee of five percent (5.5%) for member districts as calculated by the billing formula adopted by the SCESC's Board of Education; said formula shall be based on a route cost divided by home to school mileage of students allocated to each participating district. The total amount to be charged to district will be adjusted based on actual costs. Payments will be due within thirty (30) days of receipt by the district and deemed late after sixty (60) days with an additional one percent (1%) fee for late payments. At the discretion of

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the Commission Superintendent, late fee charges may be waived for extenuating circumstances.

BE IT FURTHER RESOLVED, that the length of the Agreement, obligations and requirements therein shall be in effect between September 1, 2024 and August 31, 2025.

2024 and January 2025 Board of Education Meeting Dates

J.28 the following resolution:

WHEREAS, Chapter 231 of the Public Laws of New Jersey (1975) known and hereinafter designated as the “Open Public Meetings Act” requires notification of meetings of public bodies, as therein defined, in the manner therein set forth;

NOW, THEREFORE, BE IT RESOLVED that for the purpose of compliance with the “Open Public Meetings Act”, the Board of Education of the Township of Bedminster hereby makes the following designations:

1. The Bernardsville News and The Courier News are hereby designated as the two (2) newspapers to receive notice of meetings as required by any and all sections of the “Open Public Meetings Act”, it appearing that those newspapers are most likely to inform the local public of such meetings, and meet the requirements of NJSA 35:1-2.2.
2. The location for posting of notice of meetings shall be the bulletin board in the Township Clerk’s office located in the Township Municipal Building, One Miller Lane, Bedminster, New Jersey, and the Main Office of the Bedminster Township School, 234 Somerville Rd. Bedminster, New Jersey.
3. Announcements will be mailed to any person requesting individual notice of meetings as provided in Section 14 of the “Open Public Meetings Act”.

BE IT FURTHER RESOLVED, that the Board of Education of the Township of Bedminster, in the County of Somerset, New Jersey, will meet to discuss or act upon public business at 7:00 P.M., with a closed session commencing at 6:30 P.M., unless otherwise noted, on each of the dates set forth below, at the Bedminster Township School, 234 Somerville Rd. Bedminster, New Jersey with the exception of the open public 2024 **Reorganization** meeting which will be held at Bedminster Township School at 6:00 P.M. immediately followed by a regular business meeting. Meetings are typically held on the third Thursday of every month unless noted by the asterisk (*).

Month	Date
September	September 12, 2024
October	October 17, 2024
November	November 21, 2024
December	December 12, 2024
January	January 6, 2025 - Reorganization - Bedminster Township School at 6:00 p.m. (Emergency back up meeting date of January 7, 2025)*

Newspaper and Advertisement

J.29 a public notice regarding a Bedminster Township Board of Education Special Meeting on June 11, 2024 at 5:00 p.m. published in The Star Ledger newspaper on June 7, 2024 in the amount of \$94.72.

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School Calendars

J.30 the revised 2024-2025 Bedminster Township School District Calendar.

J.31 the revised 2025-2026 Bedminster Township School District Calendar.

Fall Fest 2024

J.32 Bedminster Township Board Of Education participation as an exhibitor at Fall Fest for \$100.00 fee to be held on October 12, 2024.

Piano Accompanist Bedminster Township School Choir

J.33 Christopher Fortin for June 2024 rehearsals and performances for a total of \$300.00.

Facilities Use Requests

J.34 the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
8th Grade Chair	8th Grade Graduation Ceremony post refreshments	Gym	06/2024; evening
8th Grade Chair	8th Grade Pizza Dinner after Hershey Park Class Trip	Cafeterium	06/2024; evening
Cub Scout Pack 1749	Weekly Meetings	Cafetorium	Mondays, September 2024 through June 2025; evening

J. approve agenda items J.1 through J.34

Motion to approve **Items J.** moved by Ms. Segal, seconded by Mr. Wickizer

Yes	Ms. Anderson	Yes	Ms. Nathans	Yes	Ms. Stevinson
Yes	Ms. Biedron	Yes	Mr. Reaves	Yes	Mr. Wickizer
Yes	Ms. Gomez	Yes	Ms. Segal		

K. FINANCE

Finance & Facilities Committee Report - Gabriel Wickizer

- None

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2023-2024 Financial Reports

K.1 the Report of the Secretary for May 2024 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Robbin Boehmer, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for May 2024 be accepted and filed, and the Board of

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Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2023-2024 fiscal year.

It is recommended that the Treasurer's Report for May 2024 be accepted and filed.

2023-2024 Transfers

K.2 transfers for the 2023-2024 school year totaling \$25,375.66 from May 1, 2024 through May 31, 2024 as per the monthly transfer report.

2023-2024 Invoices-General Agency Account

K.3 the invoices presented for payment totaling \$2,820,143.70 from the General Agency Account from May 15, 2024 through June 20, 2024.

Fund	Amount
(10) General Fund	\$2,785,997.58
(12) Capital Outlay	\$12,590.93
(20) Special Revenue	\$21,555.19
(30) Capital Projects	\$0.00
(40) Debt Services	\$0.00
Total	\$2,820,143.70

2023-2024 Invoices-Student Activities Account

K.4 the invoices presented for payment totaling \$10,176.09 from the Student Activities Account from May 15, 2024 through June 20, 2024.

2023-2024 Invoices-Food Service Account

K.5 the invoices presented for payment totaling \$52,505.99 from the Food Service Account from May 15, 2024 through June 20, 2024.

Stale Dated Checks - Voided

K.6 approves the voiding of stale dated checks over 10 months:

Check Number	Amount	Check Date
6514	\$450.00	11/17/2022
6643	\$17.86	01/19/2023
6986	\$50.00	05/18/2023
6992	\$50.00	05/18/2023
6993	\$50.00	05/18/2023
7006	\$50.00	05/18/2023
TOTAL:	\$667.86	N/A

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Capital Reserve

K.7 adopt the following resolution as follows:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31 and NJSA 18A:7F-41, permit a Board of Education to establish and/or deposit into certain reserve accounts at year-end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Bedminster Township Board of Education wishes to transfer unanticipated current year revenue or unexpended appropriations from the general fund into the Capital Reserve account at year-end; and

WHEREAS, the Bedminster Township Board of Education has determined to fund the Maintenance Reserve in an amount up to the maximum allowed by law;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Bedminster that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Maintenance Reserve

K.8 adopt the following resolution as follows:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31 and NJSA 18A:7F-41, permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Bedminster Township Board of Education wishes to transfer unanticipated current year revenue or unexpended appropriations from the general fund into the Maintenance Reserve account at year end; and

WHEREAS, the Bedminster Township Board of Education has determined to fund the Maintenance Reserve in an amount up to the maximum allowed by law;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Bedminster that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Tuition Reserve

K.9 adopt the following resolution as follows:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31 and NJSA 18A:7F-41, permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Bedminster Township Board of Education wishes to transfer unanticipated current year revenue or unexpended appropriations from the general fund into the Tuition Reserve account at year end; and

WHEREAS, the Bedminster Township Board of Education has determined to fund the Tuition Reserve in an amount up to the maximum allowed by law;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Bedminster that it hereby authorizes the district's Interim School Business Administrator to make this transfer consistent with all applicable laws and regulations.

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Authorization of Transfers

K.10 authorize the School Business Administrator to process transfers if needed, for the 2024-2025 school year, as of June 30, 2024, to be presented at the July 18, 2024 Board of Education meeting.

Payment of Bills

K.11 authorize the School Business Administrator to make payment for any outstanding items from the 2023-2024 school year and identified on an additional June 30, 2024 checklist to be approved by the Board of Education at the July 18, 2024 Board of Education meeting, and if necessary, the September 12, 2024 Board of Education meeting and paid within ninety (90) days.

K.12 authorizes the Board Secretary to pay bills between Board Meetings and that all bills will be presented for Board approval at the next scheduled meeting.

K. agenda items K.1 through K.12

Motion to approve **Items K.** moved by Ms. Stevinson, seconded by Ms. Gomez

Yes	Ms. Anderson	Yes	Ms. Nathans	Yes	Ms. Stevinson
Yes	Ms. Biedron	Yes	Mr. Reaves	Yes	Mr. Wickizer
Yes	Ms. Gomez	Yes	Ms. Segal		

L. PERSONNEL & PROGRAMS

Programs & Personnel Committee Report – Suzie Stevinson and Superintendent

- All K items explained individually by Superintendent
- Job titles and job description changes
- Great math curriculum presentation to P&P by Grade 4 to change to Big Ideas Math

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Title/Job Description(s)

L.1 the following changes to job descriptions and titles, effective July 1, 2024:

Title/Position	Action
Vice Principal	New
Director of Student Services	Abolish
Supervisor of Student Services	New

Transfer

L.2 the following per the provisions of the contract of employment, effective on or about from July 1, 2024 through June 30, 2025:

Name	Position	Salary
Lauren Zugale	Vice Principal	\$138,843.00

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New Hire - Interim School Business Administrator/Board Secretary

L.3 the following newly hired staff per the provisions of the contract of employment in effect from July 1, 2024 through June 30, 2025:

Name	Position	Salary	Start date
Eulalia Gillis	Interim Business Administrator/Board Secretary	\$75,000.00 (100 days at \$750.00 per diem)	July 1, 2024

New Hire - Main Office/Central Office Support Staff

L.4 the following newly hired staff per the provisions of the contract of employment in effect from July 1, 2024 through June 30, 2025, pursuant to a successful clearance of P.L. 2018, c.5 and proof of fingerprinting:

Name	Position	Salary	Start date
Kathleen Smith	Admin. Assistant to the School Principals and Director of Student Services	\$55,000.00	July 1, 2024

New Hire - Teachers

L.5 the following newly hired staff per the provisions of the Bedminster Education Association contract in effect from July 1, 2023 through June 30, 2027, pursuant to a successful clearance of P.L. 2018, c.5 and proof of fingerprinting:

Name	Position	Salary	Anticipated start date
Kelsey Blejwas	Teacher	\$63,455.00 (BA, Step 1)	September 1, 2024
Philip Marton	Teacher	\$64,455.00 (Ba, Step 4)	September 1, 2024
Allyson Thoms	Teacher	\$75,140.00 (MA, Step 8)	September 1, 2024

New Hire - Substitute Nurse

L.6 the following newly hired staff per the provisions of the Bedminster Education Association contract in effect from July 1, 2023 through June 30, 2027, pursuant to a successful clearance of P.L. 2018, c.5 and proof of fingerprinting:

Name	Salary	Anticipated start date
Diane Krasovec	per the substitute salary guide	2024-2025 school year

Substitute Nurse Rate 2024-2025

L.7 a rate of \$250 per diem.

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Leave Replacement Hire

L.8 the following staff per the provisions of the Bedminster Education Association contract in effect from July 1, 2023 through June 30, 2027, pursuant to a successful clearance of P.L. 2018, c.5 and proof of fingerprinting:

Name	Position	Salary	Anticipated start date on or about
Jacqueline Martoccia	Leave Replacement Library Media Specialist	\$61,505 (BA, Step 1) prorated	September 1, 2024 through on or about December 31, 2024

Rescind Tenured Teacher - 2023-2024

L.9 rescind the following contact for tenured teaching staff for the 2023-2024 school year, pursuant to the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2023 through June 30, 2027:

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Guide/Step</u>	<u>Base Salary</u>	<u>Longevity</u>	<u>Total Salary</u>
Hogan	Charles	Teacher	BA, Step 21	\$87,345	\$3,000	\$89,345

Tenured Teacher - 2023-2024

L.10 approve the following contact for tenured teaching staff for the 2023-2024 school year, pursuant to the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2023 through June 30, 2027:

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Guide/Step</u>	<u>Base Salary</u>	<u>Longevity</u>	<u>Total Salary</u>
Hogan	Charles	Teacher	BA, Step 21	\$87,345	\$3,000	\$90,345

Rescind Nurse 2024-2025

L.11 rescind the following for the 2023-2024 school year pursuant to the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2023 through June 30, 2027:

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Rate</u>
Ahmadi	Salomeh	Part-Time Nurse, BA, Step 6	\$48.14 per hour, up to 10 hours per week

Nurse 2024-2025

L.12 approve the following for the 2024-2025 school year pursuant to the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2023 through June 30, 2027:

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Rate</u>
Ahmadi	Salomeh	Part-Time Nurse, BA, Step 6	\$48.14 per hour, up to 10 hours per week

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Administration

L.13 the following:

Last Name	First Name	Position	Salary
Omegna	Elizabeth	Middle School Principal	\$138,843 (prorated)
Swan	Corby	Elementary School Principal	\$154,232

Technology Manager

L.14 the following per the provisions of the contract of employment, effective on or about from July 1, 2024 through June 30, 2025:

Last Name	First Name	Position	Salary
Pickett	Kevin	Technology Manager	\$102,118

Movement on the Guide

L.15 Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve movement on the guide for Colin White from MA+30, Step 13 \$83,170.00 to PHD, Step 14 \$84,660.00 effective September 1, 2024, as per the provisions of the Bedminster Education Association contract in effect from July 1, 2023 through June 30, 2027.

Revisions/Salary Adjustments

L.16 Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve a prorated salary adjustment for Allyson Thoms from BA, Step 1 \$60,202.00 to BA, Step 1 \$61,515.00 effective March 21, 2024, as per the provisions of the Bedminster Education Association contract in effect from July 1, 2023 through June 30, 2027, to be paid retroactively.

L.17 Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve a prorated salary adjustment for Alexandra Testa from MA, Step 1 \$65,385.00 to MA, Step 1 \$67,050.00 effective September 1, 2023, as per the provisions of the Bedminster Education Association contract in effect from July 1, 2023 through June 30, 2027, to be paid retroactively.

L.18 Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve a prorated salary adjustment for Karoline Zerjav from Paraprofessional, Step 8 \$26,475.00 to Paraprofessional, Step 9 \$27,773.04 effective September 1, 2023, as per the provisions of the Bedminster Education Association contract in effect from July 1, 2023 through June 30, 2027, to be paid retroactively.

Resignation(s)

L.19 the following resignation(s):

Name	Position	Reason	Effective Date
Rebecca Befumo	Special Education Teacher	Resignation	June 30, 2024

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Child Rearing Leave

- L.20 a child rearing leave of absence for Jessica Carlin, Teacher, unpaid and without benefits from September 1, 2024 through September 1, 2025.

Extended School Year 2024-2025 Revision

- L.21 all staff BoE approved for Extended School Year on both April 2024 and May 2024 BoE Agendas should be approved for the 2024-2025 Extended School Year and not the 2023-2024 school year as stated on both April 2024 and May 2024 BoE Agendas.

Extended School Year Lunch Duty

- L.22 the following for the 2024-2025 Extended School Year Program lunch duty, no more than 30 minutes per day and one person per day only if students are in attendance, pursuant to the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2023 through June 30, 2027:

Carly Brantner	Peter Prinz	Klaudia Zdybel
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2023-2024 Chaperone Stipend(s)

- L.23 the following staff for the 2023-2024 school year, pursuant to the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2023 through June 30, 2027 to be paid no more than 2 hours:

Name of Activity	Grade(s)	Date(s)	Name of Staff Member(s)
Promotion Night	8	06/2024	R. Befumo, T. Biletski, K. Johnsen, G. Steinert, R. McCoy, N. Medina

2023-2024 Field Trip Nursing Services

- L.24 the following staff for the 2023-2024 school year, pursuant to the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2023 through June 30, 2027:

Name of Event	Grade(s)	Date(s)	Name of Staff Member(s)
Grounds for Sculpture; Hamilton, NJ	7	06/2024	Sally Ahmadi

2023-2024 Field Trip Mileage, Parking, & Toll Reimbursement(s)

- L.25 approves mileage reimbursement for Sally Ahmadi to attend Grounds for Sculpture; Hamilton, NJ field trip in June 2024 at a cost of \$39.95.

- L.26 approves mileage, parking, and toll reimbursement for Ryan McCoy to attend Philadelphia Museums; Philadelphia, PA field trip in June 2024 at a cost of \$66.74 in mileage, \$13.00 in parking and \$8.50 in tolls.

Rescind Curriculum Revision

- L.27 rescind the following, pursuant to the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2023 through June 30, 2027:

Teacher	Subject / Grade Level	Hours
Lucy Ragoza	ELA Resources Research Team: Grades K - 2 / 3 - 4 Teams [up to 40 total hours split]	Up to 20 total hours for each team: K-2 team, 3-4 team, 5-8 team

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2024-2025 Stipends

L.28 the following stipends being offered for the 2024-2025 school year are part of the negotiated contract between the Bedminster Township Board of Education and the Bedminster BEA contract, in effect from July 1, 2023 through June 30, 2027, and within the terms and conditions of Stipends - Schedule A, Stipends - Schedule B, Stipends - Schedule C* (*C3 and C4 - not all staff being approved will be needed for all on-site or off-site duties) as per the Bedminster Township Board of Education and the Bedminster BEA Association Tentative Agreements:

BEDMINSTER SCHOOL 2024-2025 EXTRA-CURRICULAR ACTIVITIES		
Activity Title	Last Name of Staff Member	Stipend - Schedule
Arts & Crafts - Grade 2 & 3 (1 position, shared)	Occhi, Legiadre	A
Chess Club Beginners	Puglia	A
Chess Club	Johnson, K.	A
Computer Club - Grades 4-8	Puglia	A
Cooking Club Session I	Alfone	A
Drama Club Director (Primary) Grade 2	Alfieri	A
Drama Club Supervisor (Primary) Grade 2	Rosnell	A
Drama Club Director (Primary) Grade 3	Rosnell	A
Drama Club Supervisor (Primary) Grade 3	Alfieri	A
Graduation Music & Ceremony	Johnson, K.	A
Literacy Club (Middle School)	Johnson, K.	A
Math Counts Grades 6-8	Prinz	A
Parades	Lefurge	A
Storytime Kindergarten	Occhi	A
Storytime Grade 1	Occhi	A
Writers' Workshop Session	Johnson, K.	A
Basketball Head Coach - Boys	White	B1
Basketball Head Coach - Girls	Oliveri	B1
Basketball Assistant Coach - Boys	McNamara	B2
Basketball Assistant Coach - Girls	Rosnell	B2
Field Hockey Head Coach	Puglia	B1
Lacrosse Head Coach	Oliveri	B1
Lacrosse Assistant Coach	White	B2
Robotics Club Head Coach	Puglia	B1
Robotics Club Assistant Coach	Biletski	B2
Soccer Head Coach	Biletski	B1
Soccer Assistant Coach	Oliveri	B2
Athletic Coordinator	Oliveri	C1
Chorus (Before/After School)	Copeland	C1
Community Service Advisor Grade 6	Mitchell	C1
Community Service Advisor Grade 7	Rodriguez	C1
Community Service Advisor Grade 8	Johnson, K.	C1
Inst. Music (Before/After School)	Lefurge	C1

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Student Council Advisor	Alfone	C1
Concert Monitor (on-site)	White, Occhi, Evans	C3
Dances (on-site)	Notte, O'Connell	C3
Ceremonies (on-site)	Biletski, White	C3
Events (class/grade/field trips off-site)	Biletski, Notte, O'Connell, Cere, Gottshalk, Schantz, Alfone, McNamara, Gurzakovic, Rodriguez	C4

Course Approval

L.29 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2023 through June 30, 2027:

Name	Course	Credits	Institution	Term	Amount
Lucy Ragoza	Early Literacy Intervention	12	Fairleigh Dickinson Center for Dyslexia Studies	06/3/2024 - 06/17/2024	\$200.00
Lucy Ragoza	Structured Literacy Beyond the Classroom	4	Fairleigh Dickinson Center for Dyslexia Studies	06/26/2024	\$60.00
Lucy Ragoza	Progress Monitoring for OG Instructions	5	Fairleigh Dickinson Center for Dyslexia Studies	07/09/2024	\$75.00
Lucy Ragoza	Improving Morphemic Awareness	3	Fairleigh Dickinson Center for Dyslexia Studies	07/17/2024	\$45.00

L.30 tuition reimbursement for the following staff:

Name	Course	Credits	Institution	Term	Amount
Lauren Zugale	Comparative Systems	3	Centenary University	06/24/2024 - 08/18/2024	\$2,416.50

Rescind Workshop/Site Visit(s)

L.31 rescind the following staff for the workshop(s)/site visit(s) listed:

Name	Date	Title	Cost
Jennifer Giordano	05/31/2024	Strauss Esmay 36th Annual Educational Policy & School Law Seminar; Lincroft, NJ	\$0.00 Registration \$41.36 Mileage

Workshop(s)/Site Visit(s)

L.32 for the following staff for the workshop(s)/site visit(s) listed:

Name	Date	Title	Cost
Amber Jimenez	06/26/2024	NJECC 2024 Professional Development Advanced Google Training for Admin. Assistants; Google Sheets & Forms; Virtual	\$60.00 Registration

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School/Class Event(s)

L.33 the following in-house school/class events:

Teacher/Grade	Event Name	Date
Pre K	End of Year Party	06/2024
2	End of Year Party	06/2024
5	2024 L.E.A.D. Graduation	06/2024
8	Civics Day Bedminster Township	06/2024

District Evaluation Models

L.34 the Danielson Framework Evaluation System for BEA Teachers, the NJPEPL Evaluation System for School Principals and Supervisor of Student Services, and the NJSBA Superintendent Evaluation System for the 2024-2025 school year.

District Curriculum

L.35 approve all current district curriculum for the 2024-2025 school year.

BTS Donation

L.36 donation of occupational and physical therapy related items to the Pluckemin Medical Equipment Ministry from Bedminster Township School with an estimated value of \$500.00.

Leave of Absence

L.37 a paid medical leave of absence for employee #B0000786 from June 6, 2024 through June 19, 2024.

L.38 go into Executive Session at 6:30 pm at the next regularly scheduled meeting of the Board on July 18, 2024.

L. approve agenda item L.1 through L.38

- Stipends approved early - Great job and ability to plan. More stipends to be approved Fall 2024.

Motion to approve **Items L.** moved by Ms. Gomez, seconded by Mr. Wickizer

Yes	Ms. Anderson	Yes	Ms. Nathans	Yes	Ms. Stevinson
Yes	Ms. Biedron	Yes	Mr. Reaves	Yes	Mr. Wickizer
Yes	Ms. Gomez	Yes	Ms. Segal		

M. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

- Robin Gibson, 140 Union Grove Road, Far Hills, NJ 07931, Grade 5 overloaded classes
- Tom Casey, 1 Crossroads Road, Bedminster, NJ 07921, Grade 5 overloaded classes

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- Jennifer Ganley, 2 Knollcrest Road, Bedminster, NJ 07921, Ms. Befumo's resignation new teacher status
- Dana Montgomery, 17 Exeter Road, Bedminster, NJ 07921, not much homework in 2nd through 4th grade, teachers and students are struggling, kids are not well prepared for 5th grade

N. Adjournment

Motion to adjourn the Public Session at 8:16 p.m. moved by Mr. Wickizer, seconded by Ms. Anderson
Carried as follows: Yes: (8); No: (0); Abstain: (0); Absent (0)


NEXT MEETING(S) SCHEDULED FOR:

July 18, 2024

EXECUTIVE SESSION 6:30 PM

OPEN PUBLIC MEETING 7:00 PM

Respectfully submitted


Eulalia Gillis
Board Secretary